

COLTISHALL & SPIXWORTH SURGERIES PPG MEETING

MINUTES OF THE MEETING HELD ON 4 FEBRUARY 2020

Present: Steve Kempson (Chairman), Christina Armitage (Assistant Practice Manager), Sharon Davies (Secretary), Doreen Snelling, Daphne Knights, Ann Pulford, David Revell, Keith Owen, Margaret Blyth.

Apologies: Janot King, Heather Hinchley, David Lumley, Maureen Neal

Volunteer and Carer Services: Due to a change in the date of meeting, the representative was unable to attend. This will take place at a future meeting, hopefully in April.

Minutes of Last Meeting

Matters arising:

DS advised that the matter of the double yellow lines by the village hall was still ongoing but does involve extreme costs, she will keep us updated.

The booking of blood tests online is working well with no issues.

Although the 'Did Not Attend' figures are now displayed onscreen in the surgery, there has been no noticeable difference. It was questioned if Spixworth and Coltishall figures could be split to show each surgery. This could not be done accurately as patients that use Coltishall attend Spixworth surgery and vice versa.

Flu Vaccinations – the situation is that the surgery has got stock of the vaccine for the under 65 age group and are still trying to obtain more vaccine for the over 65 age group.

Toolkit for PPG's – CA to chase this.

The plastic water cups have now been replaced with a patterned recyclable cup.

Future 'Friends' spending – the Spirometer has been purchased.

First Aid talks will continue to be given at the surgery by Dr Russell.

Surgery News and Updates

The new receptionists have settled in well and Meryl has now retired.

'Extended hours' - from January one GP will be available on a Friday morning between 7 and 8am and on every day the duty doctor will deal with two telephone consultations at 6.30pm. On a Thursday phlebotomy will be from 7am. The physio has not yet started at the surgery due to an IT issue – there is no expected date for this to be resolved.

It was questioned if diabetic checks for the feet and eyes could be combined to one appointment, but CA advised that eye check appointments are arranged by the eye

screening at the hospital and we only get a list of appointments the week before. There is nothing stopping patients from ringing reception once they have your date for eye screening and ask you if they can get a foot check appointment at the same time.

Dr Mansfield is due to retire in June 2020.

Feedback on suggested wording for PPFG screens

The feedback on the poster to be displayed was to add the word 'Surgeries' after Coltishall and Spixworth. (subsequent to the meeting, it was decided to remove the pictures from the bottom of that screen and enlarge the overall text - this will make it easier to read).

Friends of Surgeries to include Finance update

SK gave a general summary of the finances for 31 December 19, with the Friends receiving £3181.95 and the expenditure being £3517.97, leaving a balance of £5247.08 to be carried forward to 2020. The available funds would take a big hit with the purchase of the Spirometer being approximately £2000, taking the balance to approx. £3000 - this still leaves a healthy balance even taking into account the expenditure.

The books/puzzles sales amounted to nearly £1000, so is definitely worth continuing. There was a donation of £72.00 and also £100 from the Horstead Group, both of which were gratefully received and acknowledged, making the total of donations of £2172 last year.

It has been suggested that a plaque be put on the bench at the entrance to Coltishall Surgery. SK has made some enquiries and found the cost to be around £25.00. The wording for this will be agreed at the April meeting.

It has been another successful year for the Friends.

Suggestions for future speakers

Volunteer and Carers Services hopefully for the April meeting.

Dr Russell to aim for July to talk about CPR training.

Any other business

Dates for next meetings

21 April 2020

21 July 2020